

# Font Compliance And Risk Assessment Tool

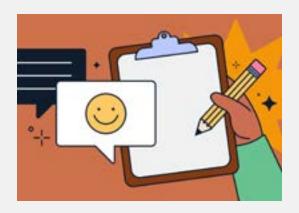
**Evaluate Your Font Risk** 

Fonts are seemingly innocuous pieces of software, but if you don't treat your fonts with consideration and care, you could end up with a big legal mess on your hands. Ugh.

That's right. Organizations of any size or category can fall victim to font compliance issues. Car manufacturers, broadcast companies, publishers, and creative agencies large and small have all suffered serious consequences, including multi-million dollar lawsuits.

Here are some common ways fonts introduce legal risk to your organization:

- + Casual font copying & trading
- + Misuse of open source fonts
- + Overutilized font licenses
- + Distribution of fonts to outside groups
- + No formal internal training procedures
- + Misunderstanding of copyright laws
- + Unintentional (or intentional) font piracy



#### **Font Compliance Blogs**

Half-read EULAs and high-stakes font drama. Check out our font compliance blogs to read up on font lawsuits and best practices for avoiding them.

### **Extensis**

## **Take Your Font Risk Self-Assessment**

Check each box that applies to you, your team, and your organization to determine your level of risk.

We don't know how many people are using each font we license.	5 pts
We allow users to convert fonts from one format to another.	5 pts
We're not sure if we have web use licenses for fonts we use on the web.	5 pts
We don't have a policy that restricts users from copying and distributing our font collection.	5 pts
We have font purchases going back over many years.	5 pts
We don't know the source of our team's entire font collection.	5 pts
We allow team members to install software and fonts on their own machines.	1 pts
We worry that unlicensed fonts are used in our work.	1 pts
We don't know how many licenses we are buying for each font.	1 pts
We get frequent helpdesk calls related to font issues.	1 pts
We don't have an organization-wide font purchasing policy.	1 pts
We allow teams to self-regulate software purchases.	1 pts
We don't have a policy to examine all software license agreements.	1 pts
We don't have a common place to store our licensing records.	1 pts

**Total Score:** 

### If you scored 1-3 points: SOME RISK

Certain font uses and activities are introducing risk within your creative operations. Some of these actions may be precursors to higher risk activities. Get the team together and **review this handy guide** to dial in your font license management best practices.

### If you scored 4-6 points: **DEFINITE RISK**

Your organization is very likely at risk based on how fonts are handled. Examine your internal procedures to avoid font licensing issues, then **read this guide** for actionable steps that will get you back on the compliance track.

### If you scored 7 or more points: **HIGH RISK**

Immediate action is needed. Examine your internal font purchasing, installation, usage, and distribution processes. Visit our **Compliance HUB** for resources to help you safeguard both compliance, and your business.

We make collaboration and risk management tools for creative teams doing brilliant things. Learn more.